

Creating a Bibliography – ProQuest Quick Reference Guide

Exporting and Printing Marked Items

The Marked List lets you save articles you find useful and view details from searches run during your ProQuest session. The Articles and Bibliography tab lets you print or save a formatted bibliography and email or export several articles at once. The My Research Summary tab lets you save your links as hypertext links you can use in web pages.

View Articles in Your List

To view an article, click the title of the article to view the best format available (A).

Print Your Bibliography

From the Marked List page you can print your bibliography in a variety of formats.

1. Delete any articles from your Marked List that you don't want to appear in your bibliography.
2. Click the **Print your bibliography** link (B).

You see the Print Bibliography page. Make the appropriate selections on this form, including the desired format (C) and the desired citation style (D).

3. Click **Print** (E).

Export or Save Your Bibliography

1. Delete any unwanted articles from your Marked List.
2. Click the **Export citations into EndNote, ProCite, RefWorks or Reference Manager** link (F).
3. You see the Export Citations page. Click on the format you want to export.

Remove Articles

To remove specific articles: Uncheck the box next to each article to remove from your Marked List (G), then click the **Delete unmarked items** link (H) to refresh the page.

To remove all articles on your list: Click the **Clear all on page** link (I) to uncheck the boxes next to all articles. Then click the **Delete unmarked items** link (H) to refresh the page.

When you uncheck the box next to an article, it will be removed from your marked list if you click on any link or leave the page.

Email Articles

1. Remove any unwanted articles from your Marked List.
2. Click the **Email marked articles** link (J).

You see the Email Articles page. Make the appropriate selections on this form.

When selecting an email settings, it is important to remember that not all email programs support HTML.

If you are not sure what application the recipient will be using, you should select Plain text.

3. Click **Send Email**. A note appears confirming that your email has been sent.

You cannot email Page Map, newspaper Page Images, or Text+Graphics.