

# Viewing/Printing/Emailing Articles - ProQuest Quick Reference Guide

## Reading Articles

After you select an article to view, you will see the Article Display page.

Scroll through the document to examine the information.

### View an Article in a Different Format

To see the article you're currently reading in a different format, choose from the article format list (A). This list appears above and to the right of the article title.

### Print an Article

To print the article you're currently reading, click **Print** (B). The article view changes to one optimized for printing, and the print dialog box opens.

### Email an Article

To email an article, click **Email** (C) and complete the form that appears.

### Mark an Article

To add an article to your Marked List, check the **Mark Article** (D) checkbox.

### Find Articles by the Same Author

Below the title of the article you will see information about the article, including things such as the author's name and subjects used to index the article. (The information listed depends on the database you are searching as well as the current article.) Much of this information will appear as links. Click on a link and ProQuest will run a new search using that information. (E)

### Find Similar Articles Using More Like This

If your article contains index terms or keywords, you can click the **Show options for finding similar articles** link in the orange More Like This section. Select one or more of these terms, then click **Search** to run a new search using those terms. (F)

### Article Images and Page Images

Some articles are available in either Article Image or Page Image format. These articles are provided in PDF format, which requires special handling when you want to work with the article

### Print an Article Image

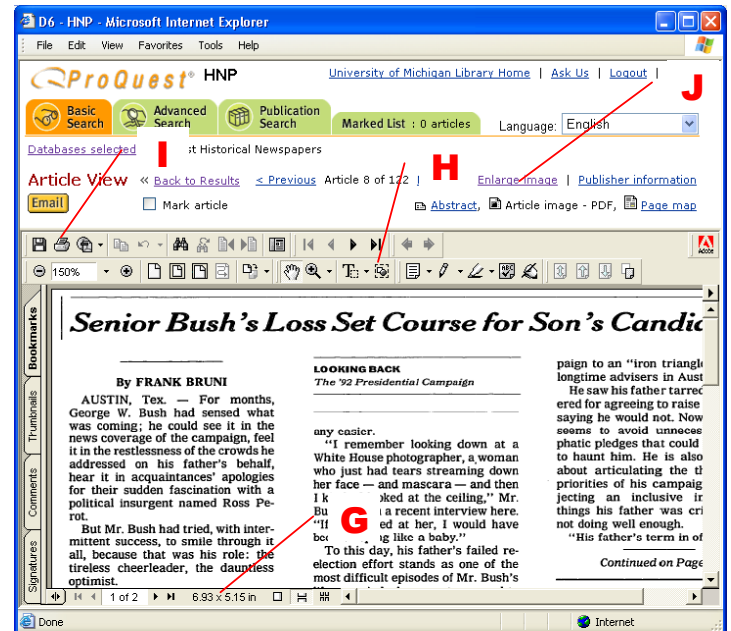
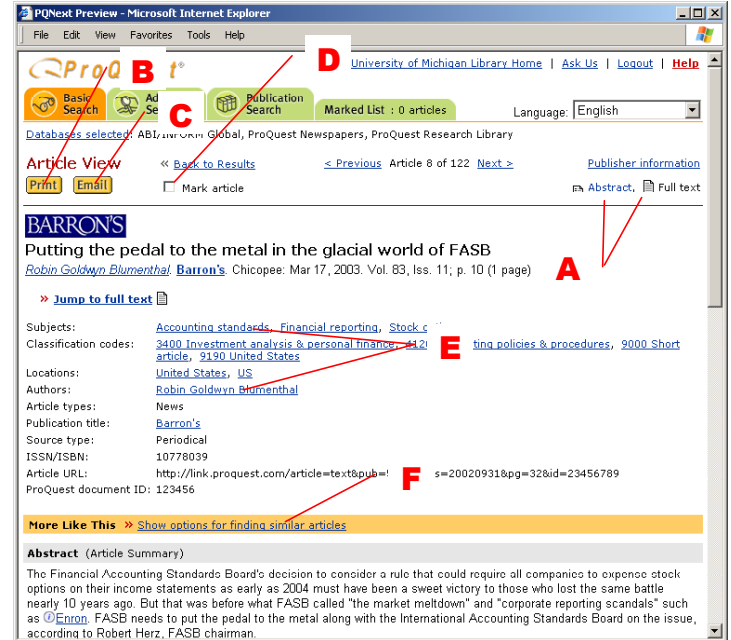
If you'd like to print an article image, you will print from within Adobe Acrobat Reader.

Check the image size of the article (G).

If the document is larger than your paper size:

1. Select the Graphics Select Tool (H) and click and drag to select a smaller portion of the page.
2. Click the Print button (I).
3. Set the print options and click **Print**.
4. Repeat as many times as necessary, to print the entire document.

m. (D)



Otherwise:

1. Click the Print button (I).
2. Set the print options and click **Print**.

### Enlarge Image

The **Enlarge Image** link (J) lets you view a larger image of the current article by opening the article in a second pop-up window which doesn't include the ProQuest navigation controls. Use the Adobe Acrobat controls to work with the image. When you are finished, use the close box to close the window.