



## What is a periodical?

A **periodical** is a publication that is published with the same title periodically, e.g. daily, weekly, monthly, quarterly, yearly, etc. Newspapers, popular magazines, scholarly and professional journals are all periodicals.

## Types of periodicals with some examples

- **Popular Magazines** – *Time, Sports Illustrated, Psychology Today*
- **Scholarly Journals** – *Journal of Family Psychology, Church History, Child Development*
- **Professional & Trade Journals** – *Library Journal, Primary Instructor, HRFocus*
- **Newspapers** – *Los Angeles Times, Wall Street Journal, Fullerton Tribune*

## Popular Magazines vs. Scholarly Journals

	<b>Popular Magazines</b>	<b>Scholarly Journals</b>
<b>Appearance</b>	Glossy paper, abundant illustrations, advertisements – appearance is eye-catching	Overall tone is serious, often contain graphs or charts – glossy paper and photos not common
<b>Target audience</b>	General public	Scholars and students
<b>Authors</b>	Staff writers and reporters	Scholars in the field
<b>Documentation</b>	Sources are rarely cited	Sources are cited in the footnotes or bibliography
<b>Purpose</b>	Provide general information	Communicate recent research results in a field of study
<b>Article acceptance procedure</b>	Articles are usually written by staff writers and reporters, edited by magazine editors, and published.	Often undergo a “peer review” process (reviewed by other scholars in the field before publication). Journals that use a peer review process are often called “refereed journals.”

## How do I look up periodical articles?

In order to locate periodical articles on your subject, you will need to search a **periodical index** or **periodical abstract**. These indexes and abstracts can be in print format or electronic format. Periodical indexes/abstracts that are in electronic format may include a link to the periodical article.

## What is a periodical index/abstract?

**Periodical indexes** list currently published articles and include a citation. Indexes provide access by author, title, or subject.

**Periodical abstracts** are indexes that include summaries of the articles as well as the citations.

**Note:** Electronic periodical indexes/abstracts can be found in Research Databases such as: ProQuest, LexisNexis, ATLA Religion, PsycINFO, etc. Research Databases can be accessed at <http://library.hiu.edu> > **Research Databases**. We also have several periodical indexes/abstracts available in print in our Reference Collection.

## What is a citation?

A **citation** provides publication information. The elements of a periodical citation include author, title of the article, title of the periodical, volume and issue numbers of the periodical (and/or date), and page numbers. This information will allow you to locate the article and is used to cite the article in your research paper.

*Sample periodical citation:*

Zehr, Mary Ann. No End Seen to Flap Over California Home School Policy. *Education Week*, October 30, 2002, pp. 23-26.

## How do I get periodical articles?

Once you've searched the indexes and have a list of citations:

1. See if there is a link to the article in the electronic index you are searching. ***If not...***
2. See if there is a link to the article in one of our other electronic indexes by searching **Journals by Title**. Go to <http://library.hiu.edu> and click **Journals by Title**. Once in **Journals by Title**, type in the journal title and click the Search button. If you see a list of links for your journal, click one of the links that have a date range that covers the date your article was published. ***If not...***
3. See if we carry the periodical in our Library by checking our OPAC. Go to <http://library.hiu.edu> and click **Search for books and more**. ***If not...***
4. See if the CSUF Library carries the periodical title by checking their OPAC. Go to <http://library.hiu.edu> and click **Search Other Libraries**. ***If not...***
5. Request the article through our Interlibrary Loan service.

## How do I find out if we have the periodical in our Library?

Check our OPAC at the Library Home Page <http://library.hiu.edu>

**Note: Look up the periodical title, not the title of the article.**

- Click **Search for books and more**
- Type the journal title you are looking for in the **Find This** box
- The **Find Results In** dropdown box should be set to **Journal title keywords**
- Click the **Search** button

## How do I find out if CSUF has the periodical in their Library?

You can link to the CSUF OPAC through our Library Home Page <http://library.hiu.edu>

- Click **Search Other Libraries**
- Click **Find Books**
- Click **Pollack Library Catalog (OPAC)**
- Click the **Title** tab
- Type the journal title into the search box
- Change the collection type drop box from All collections to **Periodical & Newspaper Only**
- Click the **Search** button

## How do I request an article through Interlibrary Loan?

Some of the Research Databases provide an Interlibrary Loan (ILL) link to an online form that you may use. If the Research Database you are using does not provide a link to an online form, fill out an **Interlibrary Loan Request** form. These forms are located at the Circulation Desk on the 1<sup>st</sup> floor of the Library. Leave the completed form with the assistant at the Circulation Desk. See the *Interlibrary Loan FAQs* research guide for more details on this service. Research Guides can be accessed electronically at <http://library.hiu.edu> > **Research Guides & Handouts** or in print on the 2<sup>nd</sup> floor of the Library.